

#### **Application for Breaking Fixed Deposit**

# 1. Application to Break Fixed Deposit for Emergency Medical Expenses

To: [Bank Manager's Name]
[Bank Name]
[Branch Address]

Subject: Application to Break Fixed Deposit for Emergency Medical Expenses

Dear [Bank Manager's Name],

I hope you are doing well. I am writing to request your help with a matter of urgency. My [family member/friend], [Name], has fallen ill and requires immediate medical attention. The doctors have advised that [he/she] needs a treatment that we must arrange for without delay.

To cover the medical expenses, I kindly request your permission to break my Fixed Deposit account number [FD Account Number]. The funds from this Fixed Deposit will help us pay for the necessary medical procedures and medications for [Name].

I understand that breaking a Fixed Deposit before its maturity date may incur penalties, but this situation is an emergency, and I have no other means to finance the medical treatment required for [Name].

I assure you that once the situation stabilizes, I will deposit the funds back into a new Fixed Deposit account as soon as possible. I kindly request your understanding and assistance in this matter.

Thank you for your attention to this urgent request. I am grateful for your support during this challenging time.

Yours sincerely,

[Your Name]
[Account Number]
[Contact Number]



# 2. Application for Early Withdrawal of Fixed Deposit for Family Emergency

To, The Manager, [Bank Name], [Branch Address]

Subject: Application for Early Withdrawal of Fixed Deposit for Family Emergency

Respected Sir/Madam,

I am writing to request the early withdrawal of my Fixed Deposit (FD) account [FD Account Number] due to a family emergency that requires immediate financial assistance. My family is facing a sudden situation that needs urgent funds for medical treatment.

I understand that withdrawing the FD before maturity may involve penalties, but this unforeseen circumstance necessitates this action. I kindly request your understanding and support during this difficult time for my family.

I assure you that I will comply with all necessary procedures and settle any dues or charges incurred for the early withdrawal. I kindly request your prompt assistance to expedite the process so that I can provide the necessary help to my family at the earliest.

Thank you for your attention to this matter. I am grateful for your understanding and cooperation in this challenging situation.

Yours sincerely,

[Your Name] FD Holder



# 3. Application for Premature Closure of Fixed Deposit due to Urgent Home Repairs

To,
The Manager,
[Bank Name],
[Branch Address]

Subject: Application for Premature Closure of Fixed Deposit due to Urgent Home Repairs

Respected Sir/Madam,

I am writing to request the premature closure of my Fixed Deposit (FD) account with your bank. The reason for this request is the urgent need for home repairs at [Your Address].

Due to unforeseen circumstances, our home requires immediate repairs to ensure the safety and well-being of my family and me. The funds from the FD account will help cover the expenses needed for these repairs.

I kindly request your assistance in processing the premature closure of my FD account and transferring the funds to my savings account [Account Number]. I would be grateful for your prompt attention to this matter as the repairs are essential for our living conditions.

Thank you for your understanding and cooperation.

Yours sincerely,

[Your Name]
[Your Account Number]

#### 4. Application to Liquidate Fixed Deposit to Fund Education Abroad

To, The Manager, [Bank Name], [Branch Address]



Subject: Application to Liquidate Fixed Deposit to Fund Education Abroad

Dear Sir/Madam,

I am writing to request the liquidation of my Fixed Deposit with account number [FD Account Number] to fund my education abroad. I have been offered a great opportunity to study in [Country Name] and I need financial support to pursue my dreams.

I have attached the necessary documents, including my admission letter, course details, and fee structure for your reference. The total amount required for my education is [Amount in Rupees], and I believe liquidating my Fixed Deposit is the best option to meet this financial need.

I kindly request your assistance in processing the liquidation of my Fixed Deposit at the earliest convenience. Your support in this matter would greatly help me in achieving my academic goals and making my family proud.

Thank you for considering my request.

Yours sincerely,

[Your Name]

#### 5. Application for Breaking Fixed Deposit to Support Small Business Venture

To,
The Manager,
[Bank Name],
[Branch Address],
[City, State, Pin Code]

Subject: Application for Breaking Fixed Deposit to Support Small Business Venture

Dear Sir/Madam,



I hope you are doing well. I am writing this letter to request your help in breaking my fixed deposit account with [Bank Name] to support my small business venture. I have been dreaming of starting a small business in my community to create job opportunities and contribute to our local economy.

I have carefully planned my business idea and believe that with your assistance, I can make it a reality. Breaking my fixed deposit will provide me with the necessary funds to purchase equipment, raw materials, and cover initial expenses for setting up the business.

I understand the importance of a fixed deposit, but I assure you that this decision is crucial for me to pursue my entrepreneurial dream. I am committed to repaying the amount withdrawn as soon as my business starts generating revenue.

I kindly request your approval and assistance in processing the closure of my fixed deposit account at the earliest. Your support in this matter will be greatly appreciated and will help me move one step closer to achieving my goal.

Thank you for considering my request. I look forward to your positive response.

Yours sincerely,

[Your Name]
[Account Number]
[Contact Number]