

# Application for BA Pass Certificate

## 1. Application for BA Pass Certificate for Employment Purpose

To,  
The Principal,  
[Name of School/College],  
[Address],

Subject: Application for BA Pass Certificate for Employment Purpose

Respected Sir/Madam,

I am writing to request my BA Pass certificate for employment purposes. I have recently completed my Bachelor of Arts degree from your esteemed institution and require the certificate for job applications.

I would be grateful if you could kindly issue the certificate at the earliest to facilitate my job search. Your prompt assistance in this matter would be highly appreciated.

Thank you for your attention to this request.

Yours sincerely,

[Your Name]

## 2. Application for BA Pass Certificate for Higher Education Admission

To,  
The Principal,  
[School/College Name],  
[City, State],  
India.

Subject: Application for BA Pass Certificate for Higher Education Admission

Respected Principal,

I am writing this letter to request my BA Pass certificate which is required for my admission into higher education courses. I recently completed my Bachelor of Arts program at [School/College Name], and now I need the certificate to apply for further studies.

I would be grateful if you could kindly issue the BA Pass certificate at your earliest convenience so that I can submit it along with my admission applications. Your prompt assistance in this matter would be greatly appreciated.

Thank you for your attention to this request.

Yours sincerely,

[Your Name]

### **3. Application for BA Pass Certificate for Immigration Requirements**

To,  
The Principal,  
[Name of School/College],  
[School/College Address],

Subject: Application for BA Pass Certificate for Immigration Requirements

Respected Sir/Madam,

I am writing to request my BA Pass Certificate for my upcoming immigration requirements. I completed my Bachelor of Arts degree from your esteemed institution in the year [Year of Completion].

I have been given the opportunity to move to another country, and the immigration authorities require me to provide my BA Pass Certificate as proof of my educational qualifications.

Kindly provide me with the necessary assistance in obtaining a copy of my BA Pass Certificate at the earliest convenience. Your prompt action in this matter would be greatly appreciated.

Thank you for your attention to this request.

Yours faithfully,  
[Your Name]  
[Your Roll Number/Registration Number]

## **4. Application for BA Pass Certificate for Scholarship Application**

To,  
The Principal,  
[School Name],  
[School Address],

Subject: Application for BA Pass Certificate for Scholarship Application

Respected Principal,

I am writing to request my BA Pass Certificate for applying for a scholarship. My name is [Your Name] and I recently completed my Bachelor of Arts degree from [University/College Name]. I need this certificate to apply for a scholarship that will help me pursue further studies.

I would be grateful if you could provide me with the BA Pass Certificate at the earliest, as the scholarship deadline is approaching soon. Your assistance in this matter would mean a lot to me and my future aspirations.

Thank you for your attention to this request.

Yours sincerely,

[Your Name]

## **5. Application for BA Pass Certificate for Personal Records**

To,  
The Principal,  
[Name of School/College],  
[School/College Address],  
[City, State, Pin Code]

Subject: Application for BA Pass Certificate for Personal Records

Dear Sir/Madam,

I am writing to request my BA pass certificate for my personal records. I completed my Bachelor of Arts degree from [Name of University] in [Year of Graduation].

I would like to keep this certificate safe as it is an important document that shows I have successfully completed my studies. Having this certificate will help me in the future when I need to show my educational qualifications to others.

I kindly request your assistance in issuing me a copy of my BA pass certificate at your earliest convenience. I will ensure that it is kept in a secure place for my personal records.

Thank you for your attention to this matter.

Yours sincerely,

[Your Name]  
[Class/Year of Graduation]  
Roll Number: [Your Roll Number]