

Application for Applying New Ration Card

1. Application for Replacing Lost Ration Card

To,
The Head of Public Distribution System (PDS),
[District Name],
[State Name]

Subject: Application for Replacing Lost Ration Card

Respected Sir/Madam,

I am writing to inform you that I have lost my ration card [mention type of card - like APL, BPL, or Antyodaya], which was issued in my name with card number [mention card number if known]. I kindly request your help in issuing me a new ration card as a replacement for the lost one.

My name is [Your Name] and I reside in [Your Address]. Without the ration card, I am facing difficulties in accessing essential food supplies provided by the government through the Public Distribution System (PDS).

I have attached a copy of the FIR lodged for the lost ration card along with other necessary documents like proof of identity and address. I request you to kindly consider my situation and issue a new ration card at the earliest.

Thank you for your prompt attention to this matter. I look forward to your assistance in this regard.

Yours sincerely,

[Your Name]
[Your Contact Number]
[Your Address]

2. Application for Adding New Family Member to Ration Card

To,
The Head of the Ration Card Department,
[Name of your City/Town],
[State],
India.

Subject: Application for Adding New Family Member to Ration Card

Respected Sir/Madam,

I am [Your Name], a resident of [Your Address], [City/Town], requesting to add a new family member to our ration card. The new family member is my [relationship], [Name of New Family Member].

We kindly request the authorities to update our ration card to include [Name of New Family Member] as part of our family for availing the benefits of the public distribution system.

Enclosed are the necessary documents, including proof of address and identity of [Name of New Family Member]. We assure you that [Name of New Family Member] will abide by all the rules and regulations concerning the ration card.

We hope for your prompt action on this matter so that our family can continue to receive the essential food items through the ration card.

Thank you for your attention and assistance.

Yours sincerely,
[Your Name]
[Your Contact Number]

3. Application for Upgrading Ration Card Category

To,
The District Supply Officer,

[District Name],
[State Name].

Subject: Application for Upgrading Ration Card Category

Respected Sir/Madam,

I am writing this letter to request an upgrade for my family's ration card category. Our current ration card is in the [current category], and we wish to upgrade it to [desired category]. We believe that our family's circumstances have changed, and we now qualify for a higher category based on our income and family size.

Our family comprises [number of family members], including [number of children and adults]. Due to [reasons for change in circumstances], we are finding it challenging to meet our basic food requirements with the current ration card category. Upgrading our ration card would greatly help us in accessing more essential food items for our family's well-being.

We have attached all the necessary documents, including proof of income, family size, and other relevant details to support our request for the upgrade. We kindly request you to consider our application and process the upgrade at the earliest convenience.

Thank you for your attention to this matter. We are hopeful for a positive response from your end.

Yours sincerely,

[Your Name]
[Your Address]
[Contact Number]

4. Application for Ration Card Address Change

To,
The Head of Department,
Public Distribution System,
[Your District Name],

[Your State Name]

Subject: Application for Ration Card Address Change

Respected Sir/Madam,

I am writing this letter to request a change in the address registered on my ration card. My name is [Your Name], and my ration card number is [Your Ration Card Number]. Currently, my address on the ration card is [Current Address], but due to relocation, I have moved to a new address, which is [New Address].

I kindly request you to update my ration card with the new address to ensure the smooth delivery of essential food items through the Public Distribution System. I have attached the necessary documents such as proof of address and identification for your verification.

I hope you will consider my request and make the necessary changes at the earliest. Thank you for your attention to this matter.

Yours sincerely,

[Your Name]

[Your Contact Information]

5. Application for Ration Card Renewal

To,
The Officer-in-Charge,
Public Distribution System (PDS),
[Your District Name],
[Your State Name]

Subject: Application for Ration Card Renewal

Respected Sir/Madam,

I, [Your Name], a resident of [Your Address], am writing this letter to request the renewal of my family's ration card. Our ration card number is [Your Ration

Card Number]. It is due for renewal as it has expired on [Ration Card Expiry Date].

I kindly request you to renew our ration card so that we can continue to receive the benefits provided by the government through the Public Distribution System. This will help us in getting essential food items at affordable prices.

I have attached the necessary documents required for the renewal process, which include proof of residence, identity, and income. Kindly consider our application and process it at the earliest.

Thank you for your attention to this matter. I look forward to your prompt action on this renewal request.

Yours sincerely,

[Your Name]