

# Application for Applying ATM Card at SBI

## 1. Application for Applying ATM Card at SBI

To,  
The Branch Manager,  
State Bank of India,  
[Branch Address],  
[City],  
[State],  
India.

Subject: Application for Applying ATM Card

Respected Sir/Madam,

I am [Your Name], an account holder at your bank with account number [Your Account Number]. I am writing to request an ATM card for my savings account. I find it difficult to withdraw money from the bank every time I need it, so having an ATM card will make it easier for me to access my money.

I promise to keep my card safe and not share my PIN with anyone. I understand the importance of keeping my card and PIN secure to prevent any misuse.

I kindly request you to issue me an ATM card at your earliest convenience. Your help in this matter will be greatly appreciated.

Thank you for your attention to this request.

Yours faithfully,  
[Your Name]

## 2. Application for Receiving Pocket Money Safely

To: The Parent/Guardian

Subject: Application for Receiving Pocket Money Safely

Respected [Parent/Guardian's Name],

I hope this letter finds you well. I am writing to request a safe way to receive my pocket money.

I understand the value of money and the importance of handling it responsibly. To ensure that I manage my pocket money properly, I kindly request that you consider using digital payment methods or setting up a bank account for me.

By using digital payment methods, we can avoid carrying cash and reduce the risk of losing it. It will also help me learn how to use technology for financial transactions responsibly.

Having a bank account will provide a secure way to receive my pocket money. I can track my expenses and savings, which will help me understand the importance of budgeting and saving money for the future.

I assure you that I will use the money wisely and follow your guidance on financial matters.

Thank you for considering my request. I look forward to your support in helping me learn to manage my pocket money safely.

Yours sincerely,

[Your Name]

### **3. Application for Learning to Save Money**

To,  
The Financial Literacy Program Coordinator,  
[Organization Name],  
[Organization Address],  
[City, State, Pin Code]

Subject: Application for Learning to Save Money

Respected Sir/Madam,

I am writing to express my interest in participating in the "Learning to Save Money" program conducted by your esteemed organization. I am [Your Name], a [Your Age] year old student from [Your City], [Your State]. I believe that learning how to save money is an important skill that will help me in the future.

I understand that saving money is essential for achieving my goals and dreams. By learning how to manage my finances wisely, I hope to become more responsible and independent. I am eager to learn about budgeting, setting financial goals, and making smart spending decisions.

I am excited about the opportunity to be a part of this program and to gain valuable knowledge that will benefit me throughout my life. I am committed to actively participating in all the activities and following the advice and guidance provided by the instructors.

I kindly request you to consider my application for the "Learning to Save Money" program. I am looking forward to enhancing my financial literacy skills and becoming a more financially savvy individual.

Thank you for considering my application.

Yours sincerely,

[Your Name]

## **4. Application for Convenient Shopping with ATM Card**

To,  
The Manager,  
[Name of the Bank],  
[Branch Address]

Subject: Application for Convenient Shopping with ATM Card

Dear Sir/Madam,

I am writing to request an ATM card for convenient shopping purposes. My name is [Your Name] and I hold a savings account (Account Number: XXXX-XXXX-XXXX-XXXX) with your esteemed bank.

I find it difficult to carry cash all the time for shopping. With an ATM card, I can easily make purchases at various stores and online without the need to carry physical money. This will also help me manage my expenses better.

I kindly request you to issue me an ATM card at your earliest convenience. I assure you that I will use it responsibly and keep it safe.

Thank you for your attention to this matter. I look forward to your prompt response.

Yours faithfully,

[Your Name]

## **5. Application for Emergency Cash Access**

To,  
The Manager,  
[Bank Name],  
[Branch Address],  
[City, State, Pin Code]

Subject: Application for Emergency Cash Access

Dear Sir/Madam,

I am writing this letter to request emergency cash access due to an unforeseen circumstance. My family is currently facing a difficult situation and I am in need of urgent financial assistance.

I hold an account with your esteemed bank under the name of [Your Name] and account number [Your Account Number]. I would like to request a cash withdrawal of [Amount Needed] from my account to help me and my family during this challenging time.



I assure you that this request is genuine and necessary, and I kindly request your prompt assistance in processing this request as soon as possible.

Thank you for your understanding and cooperation. I am grateful for your help in advance.

Sincerely,

[Your Name]

[Your Account Number]