

# Application for Age Relaxation Certificate

## 1. Application for Age Relaxation Certificate due to Medical Condition

To,  
The Principal,  
[School/College Name],  
[City, State]

Subject: Application for Age Relaxation Certificate due to Medical Condition

Respected Principal,

I am writing this application to request for an Age Relaxation Certificate due to my medical condition. My name is [Your Name] and I am a student of [Your Grade/Class] in your esteemed institution.

I have been undergoing treatment for a medical condition that has affected my ability to study and perform well in exams. The doctors have advised me to take some extra time to recover and cope with my studies. Due to this, I kindly request your consideration for an Age Relaxation Certificate that will help me get some extra time to complete my studies.

I assure you that I am dedicated to my education and will make the best use of the additional time granted to me. I hope for your understanding and support in this matter.

Thank you for your time and consideration.

Yours sincerely,

[Your Name]

## 2. Application for Age Relaxation Certificate for Competitive Exam

To,  
The Principal,  
[Name of School/Institution],  
[School/Institution Address].

Subject: Application for Age Relaxation Certificate for Competitive Exam

Respected Principal,

I am writing this letter to request an Age Relaxation Certificate for the upcoming [Name of the Competitive Exam] that I am planning to appear for. My date of birth is [Your Date of Birth], and as per the eligibility criteria, I am [Your Age] years old.

I have discovered that candidates belonging to certain categories are provided with age relaxation benefits for competitive exams. Therefore, I kindly request your assistance in issuing me an Age Relaxation Certificate to avail the benefits during the examination process.

I assure you that I am dedicated to my studies and am enthusiastic about participating in this competitive exam. Your support in this matter would mean a lot to me and would enable me to compete fairly.

Thank you for considering my request. I am looking forward to a positive response from your end.

Yours sincerely,

[Your Name]  
[Class/Grade]  
[Roll Number]

### **3. Application for Age Relaxation Certificate for Sports Quota**

To,  
The Principal,  
[School/College Name],  
[School/College Address]

Subject: Application for Age Relaxation Certificate for Sports Quota

Respected Principal,

I am writing to request an Age Relaxation Certificate for the Sports Quota. My name is [Your Name], a student of [Your Class/Grade] at [School/College Name]. I participate actively in [Name of Sport] and have represented our school in various competitions.

As per the rules, students who excel in sports can apply for an Age Relaxation Certificate. This certificate helps in extending the age limit for participating in sports competitions. I am very passionate about [Name of Sport] and aim to continue representing our school and excelling in the field.

I kindly request you to provide me with the necessary support and guidance to obtain the Age Relaxation Certificate for the Sports Quota. Your assistance in this matter will be greatly appreciated.

Thank you for your attention to this matter.

Yours sincerely,

[Your Name]

[Your Class/Grade]

#### **4. Application for Age Relaxation Certificate for Special Education Programs**

To,  
The Principal,  
[School/Institution Name],  
[City/Town Name].

Subject: Application for Age Relaxation Certificate for Special Education Programs

Respected Principal,

I am writing to request an Age Relaxation Certificate for admission to the Special Education Programs offered by our school. I am [Your Name], a student of [Your Class], studying in [Your School/Institution Name]. Due to certain circumstances, I am seeking permission to enroll in the Special Education Programs even though I exceed the age limit.

I have a strong passion for learning and believe that participating in these programs will greatly benefit my education and personal growth. I kindly request your understanding and support in granting me the necessary age relaxation to join these specialized programs.

I assure you that I will fully dedicate myself to the courses and put in my best efforts to excel academically. Your approval for the Age Relaxation Certificate will mean a lot to me and enable me to pursue my educational goals effectively.

Thank you for considering my request. I look forward to a positive response from your end.

Yours sincerely,

[Your Name]

## **5. Application for Age Relaxation Certificate for Job Interviews**

To,  
The Concerned Authority,  
[Organization/Institution Name]

Subject: Application for Age Relaxation Certificate for Job Interviews

Respected Sir/Madam,

I am writing to request an Age Relaxation Certificate for upcoming job interviews. I am [Your Name], a resident of [Your Address], and I am excited about the opportunity to apply for a job at your esteemed organization.

I have recently learned that there is an option for age relaxation for job applicants in certain cases. Due to [mention the reason like medical condition,

reserved category, etc.], I am eligible for age relaxation as per the rules and regulations.

I kindly request you to issue me the necessary certificate for age relaxation so that I can present it during my job interviews. This certificate will help me avail the relaxation provided and compete fairly for the job position.

Thank you for considering my request. I look forward to your prompt action on this matter.

Yours sincerely,

[Your Name]