

Application for Address Proof

1. Application for Address Proof for School Admission

To,
The Principal,
[School Name],
[School Address].

Subject: Application for Address Proof for School Admission

Respected Principal,

I, [Parent/Guardian Name], am writing to request an address proof for my child, [Child's Name], who is seeking admission to [School Name]. Our current address is [Your Address], which can be verified as our residential proof.

Kindly provide an address proof letter to help us complete the admission process for my child. Your assistance in this matter would be greatly appreciated.

Thank you for your attention to this request.

Yours sincerely,

[Parent/Guardian Name]

2. Application for Address Proof for Opening a Bank Account

To,
The Branch Manager,
[Bank Name],
[Branch Address],
[City, Pin Code]

Subject: Application for Address Proof for Opening a Bank Account

Respected Sir/Madam,

I, [Your Name], a resident of [Your Address], hereby request your assistance in providing an address proof for opening a bank account in your esteemed bank. My current address at [Your Address] is my permanent residence where I live with my family.

I kindly request you to issue a letter or any document that can serve as proof of my address for the purpose of opening a bank account. This document is necessary to fulfill the bank's requirement and proceed with the account opening process smoothly.

I assure you that the information provided by me is true and correct to the best of my knowledge. I appreciate your prompt attention to my request and thank you in advance for your cooperation.

Thanking you,

Yours sincerely,

[Your Name]

[Date]

3. Application for Address Proof for Renting a House

To,
The Landlord,
[Landlord's Name],
[Address of the Landlord],
[City, Pincode]

Subject: Application for Address Proof for Renting a House

Dear [Landlord's Name],

I hope this letter finds you well. I am [Your Name], currently residing at [Your Current Address], and I am writing to request an address proof for renting a house at [Address of the Rental Property].

For my new house rental agreement, I need to provide proof of my current address. This will help me complete the necessary formalities for renting the house at [Address of the Rental Property].

I kindly request you to provide me with an address proof letter stating that I currently reside at your property located at [Your Current Address]. Your cooperation in this matter is greatly appreciated.

Thank you for your attention to this request. Please let me know if you need any further information or details from my end.

Sincerely,
[Your Name]

4. Application for Address Proof for applying for Government Documents

To,
The Officer-in-Charge,
Government Documents Department,
[Enter Department Name],
[Enter Government Office Address],
[City, State, Pin Code].

Subject: Application for Address Proof

Respected Sir/Madam,

I am writing to request an address proof for applying for various government documents such as Aadhar Card, Voter ID, and others. My current address is [Your Current Address]. I need this address proof to complete the application process for these important documents.

I kindly request you to provide me with an official letter or document verifying my residential address. This will help me fulfill the necessary requirements for obtaining the required government documents.

Thank you for your attention to this matter. I look forward to your prompt assistance in this regard.

Yours sincerely,

[Your Name]

[Your Contact Number]

5. Application for Address Proof for Insurance Registration

To,
The Manager,
[Insurance Company Name],
[Insurance Company Address],
[City, Pin Code].

Subject: Application for Address Proof for Insurance Registration

Respected Sir/Madam,

I, [Your Name], residing at [Your Address], kindly request you to provide me with an address proof for my insurance registration. I am currently enrolled with your insurance services under policy number [Policy Number].

I am in need of an address proof document for official purposes. It is important to have the correct address information in order to ensure smooth communication and service delivery.

I would be grateful if you could issue the address proof document at the earliest. Your prompt action in this matter would be highly appreciated.

Thank you for your attention to this request.

Yours sincerely,

[Your Name]