

#### **Application for Two Days Leave Due to Fever**

### 1. Application for Two Days Leave Due to Allergic Reaction

To, The Principal, [School Name], [City Name],

Subject: Application for Two Days Leave Due to Allergic Reaction

Respected Sir/Madam,

I, [Your Name], a student of class [Your Class] in your esteemed institution, am writing this application to request you to grant me a leave of two days, i.e., [Date1] and [Date2].

I regret to inform you that I have recently developed an allergic reaction which, according to my doctor, requires me to rest and avoid exposure to dust and other allergens commonly found outside. This allergic reaction has caused me considerable discomfort and has temporarily affected my ability to focus on my studies.

I assure you that I will compensate for the loss of my studies during my absence. I will collect the notes from my classmates and study diligently to catch up on the missed lessons.

I kindly request your understanding and approval of my leave application. I shall be extremely grateful to you for this act of kindness.

Thank you.

Yours sincerely, [Your Name], [Your Roll Number], Class [Your Class] [Date]



## 2. Application for Two Days Leave for Recovering from a Minor Injury

To, The Principal, [Name of the School], [City, State]

Subject: Application for Two Days Leave

Respected Sir/Madam,

I hope this letter finds you in good health. I am [Your Name], a student of Class [Your Class], Section [Your Section], writing to bring to your kind attention that I have suffered a minor injury.

Yesterday, while playing in the park near my house, I accidentally tripped and fell, causing a small injury to my knee. The doctor has advised me to rest for two days, that is, [leave start date] and [leave end date], to ensure a speedy recovery.

I request you to kindly grant me leave for these two days. I assure you that I will make up for the loss of my studies by taking help from my classmates and studying at home. I also promise to take more care while playing in the future to avoid such unfortunate incidents.

Thank you for your understanding in this matter. I look forward to your positive response.

Yours sincerely,
[Your Name]
Roll Number: [Your Roll Number]

Date: [Current Date]

# 3. Application for a Couple of Days Leave Due to Stomach Upset

To,



The Principal,
[School Name],
[School Address],
[City Name],
[State Name]

Subject: Application for a Couple of Days Leave Due to Stomach Upset

Respected Sir/Madam,

I, [Your Name], am a student of class [Your Class] in your esteemed institution. I am writing this letter to inform you that I am suffering from a severe stomach upset since last night. Due to this sudden ailment, I am unable to attend school for the next couple of days as per the advice of my doctor.

I request you to kindly grant me leave for [the number of days leave required] starting from [start date of leave] to [end date of leave]. In my absence, I assure you that I will make up for the missed classwork and homework. I also request you to kindly inform my class teacher about my absence, so they can make necessary arrangements for my missed lessons.

I am enclosing a medical certificate from my doctor for your kind perusal. I deeply regret the inconvenience caused due to my sudden absence and I am thankful for your understanding in this matter.

Looking forward to your kind cooperation.

Thank you.

Yours sincerely,
[Your Name]
[Your Roll Number]
[Your Class and Section]
[Date]

### 4. Application for Two Days Leave as a Result of Exhaustion

To,



The Principal, [School Name], [School Address], [City Name].

Subject: Application for Two Days Leave Due to Exhaustion

Respected Sir/Madam,

I, [Your Name], a student of class [Your Class] in your esteemed institution, am writing this letter to request a leave of absence for two days due to extreme exhaustion and fatigue.

I have been involved in various academic and extracurricular activities lately, which, while enriching and rewarding, have strained my energy levels significantly. This has led to a state of physical and mental exhaustion, which is impacting my ability to focus on my studies and participate effectively in class.

Under the guidance of my parents and a medical professional, I have been advised to take a short break to rejuvenate and regain my strength. Therefore, I kindly request you to grant me leave from [Start Date] to [End Date].

I understand that I will miss some important lectures during these days, but I assure you that I will take the responsibility to cover all missed topics and assignments with the help of my classmates and teachers.

I hope you will consider my request and grant me the necessary leave for my health. I look forward to your positive response.

Thank you for your understanding and consideration.

Yours sincerely, [Your Name], Class: [Your Class],

Roll number: [Your Roll Number],

Date: [Current Date]



## **5. Application for Two Days Leave to Attend to a Personal Family Matter**

To,
The Principal,
[Name of the School],
[City],
[State],
India.

Subject: Application for Two Days Leave to Attend to a Personal Family Matter

Respected Sir/Madam,

I, [Your Name], am a student of class [Your Class] in your esteemed institution. I'm writing this letter to kindly request you to grant me leave for two days, i.e., [Date 1] and [Date 2]. The reason for this leave is to attend to a personal family matter which requires my immediate attention and presence.

I understand that my absence might cause a gap in my studies. However, I assure you that I will take the necessary steps to cover up any missed lessons or assignments by coordinating with my classmates and teachers.

I kindly request you to consider this as my formal application for leave and grant me the same. I would be very grateful for your understanding and cooperation in this matter.

Thanking you.

Yours sincerely,
[Your Name],
[Your Class],
[Roll Number/Student ID].

Date: [Current Date]