

PNB Account Closure Application Request

1. PNB Account Closure Application Due to Identity Theft Concerns

To,
The Branch Manager,
Punjab National Bank,
(Your Branch Name),
(Your Branch Address),

Subject: Account Closure Application Due to Identity Theft Concerns

Respected Sir/Madam,

I am (Your Full Name), holding a savings account in your esteemed bank with account number (Your Account Number). I have been a loyal customer of Punjab National Bank for the past (number of years) years.

Recently, I have been made aware of certain unauthorized transactions and suspicious activities related to my account that have raised concerns about the safety and privacy of my financial information. This has led me to believe that my account may have been compromised due to identity theft.

In light of these concerns and to ensure the safety of my financial assets, I have decided to close the said account with immediate effect. I request you to kindly process the closure of my account and release the remaining balance to me as per the bank's standard procedures. You may contact me at (Your Contact Number) or (Your Email Address) for any further information or clarification required.

I hope for your prompt assistance in this matter, and I assure you of my complete cooperation during the account closure process. I am grateful for the services rendered by Punjab National Bank over the years and regret any inconvenience caused.

Thanking you,

Yours faithfully,

(Your Full Name)

(Your Address)

Contact: (Your Contact Number)

Email: (Your Email Address)

2. PNB Account Consolidation Application for Simplified Banking

To,
The Branch Manager,
Punjab National Bank,
[Branch Address],

Subject: PNB Account Consolidation Application for Simplified Banking

Respected Sir/Madam,

I, [Your Name], holder of PNB account number [Your Account Number], have been a loyal customer of Punjab National Bank for the past [number of years] years. In the due course of time, I have opened multiple accounts in various branches of PNB across India.

To simplify my banking experience and for better management of my financial transactions, I would like to kindly request the consolidation of all my existing PNB accounts into one primary account, which is registered with your esteemed branch.

The details of my PNB accounts to be consolidated are as follows:

1. Account Number: [Account Number], Branch: [Branch Name]
2. Account Number: [Account Number], Branch: [Branch Name]
3. Account Number: [Account Number], Branch: [Branch Name]

My primary account should be [Your Primary Account Number], and I would like all the balances and transactions from the other accounts to be merged with this account.

I understand that the consolidation process may take some time, and I shall cooperate with the bank in providing any additional information or completing any formalities required for the same.

Please let me know if there are any additional steps or documents needed from my end to initiate and complete this process. I will be grateful for your prompt assistance in this matter.

Thanking you in anticipation.

Yours faithfully,

[Your Name]

[Your Address]

[City, State, Pin Code]

[Phone Number]

[Email Address]

3. Application for PNB Account Closure after Account Holder's Demise

To,
The Branch Manager,
Punjab National Bank,
[Branch Address]

Subject: Application for PNB Account Closure after Account Holder's Demise

Respected Sir/Madam,

I, [Your Name], am writing to inform you about the unfortunate demise of my [Relation], [Account Holder's Name], who held a savings account in your esteemed bank with the account number [Account Number]. The death of the account holder occurred on [Date of Demise] due to [Reason - if comfortable sharing]. I have attached a copy of the death certificate for your reference.

As I am the nominee of the deceased account holder, I kindly request you to close the said account and release the outstanding balance in favor of the

nominee. Please find enclosed the required documents, including the account holder's identity proof, nominee's identity proof, and the original passbook.

I understand that it may be a standard procedure for the bank to verify the documents and details before processing the request. I assure you of my full cooperation in case any further information or clarification is needed.

I request you to kindly expedite this matter, as the funds are essential for meeting the expenses related to the funeral and other family necessities.

Thanking you in advance for your understanding and cooperation.

Yours faithfully,

[Your Name]

[Your Address]

[Your Contact Number]

[Date]

4. PNB Account Closure Application for Switching to a New Bank

To,
The Branch Manager,
Punjab National Bank,
[Branch Address],

Subject: Request for Account Closure and Switching to a New Bank

Respected Sir/Madam,

I, [Your Name], holder of account number [Your Account Number] at your esteemed branch, request you to kindly close my account with Punjab National Bank as I am switching to a new bank.

The reason for this change is [Mention your reason briefly, e.g., relocation, better services, job change, etc.]. I have cleared all the outstanding dues and charges associated with my account, and there are no pending transactions.

Kindly transfer the remaining balance in my account to the following details:

Name of the New Bank: [New Bank Name]

Branch Address: [New Bank Branch Address]

Account Number: [New Account Number]

IFSC Code: [New Bank IFSC Code]

I request you to provide a written confirmation of the account closure and the final settlement. If there are any formalities to be completed, kindly let me know at the earliest.

Thank you for your assistance in this matter.

Yours faithfully,

[Your Name]

[Your Address]

[Your Contact Number]

[Your Email Address]

Date: [Date of Application]

5. PNB Joint Account Closure Application with Separate Ownership

To,
The Branch Manager,
Punjab National Bank,
[Branch Name],
[Branch Address],

Subject: Joint Account Closure Application with Separate Ownership

Respected Sir/Madam,

I, [Your Name], holding a joint savings account with [Joint Account Holder's Name], with account number [Account Number], wish to inform you that we have decided to close our joint account due to [Reason for Closure, e.g., personal reasons or change of residence]. We have also decided to open separate accounts in our respective names.

In this regard, kindly close our joint account and transfer the outstanding balance to our newly opened individual accounts. The details of the new accounts are as follows:

1. [Your Name]: [Your New Account Number]
2. [Joint Account Holder's Name]: [Joint Account Holder's New Account Number]

We have cleared all the outstanding charges, if any, and returned the unused cheque leaves and ATM/Debit cards associated with the joint account. Kindly provide us with a confirmation of the account closure and an acknowledgment of the balance transfer.

We request that you expedite this process and complete the account closure at the earliest. We thank you for your support and prompt action in this matter.

Yours sincerely,

[Your Name]

[Your Signature]

[Your Address]

[Your Contact Number]

[Joint Account Holder's Name]

[Joint Account Holder's Signature]

[Joint Account Holder's Address]

[Joint Account Holder's Contact Number]

Date: [Date of Application]