

Application for Hostel Certificate to Obtain Scholarship

1. Application for Income Certificate to Support Hostel Scholarship Eligibility

To,
The Tehsildar,
_____ (Tehsil Name),
_____ (District),
_____ (State, Pin Code)

Subject: Application for Income Certificate to Support Hostel Scholarship Eligibility

Respected Sir/Madam,

I, _____ (Your Full Name), a resident of _____ (Your Address), am currently pursuing _____ (Course Name) at _____ (College/University Name). I humbly request you to issue an Income Certificate for my family, as it is a mandatory requirement to avail hostel scholarship provided by the institution.

My father, _____ (Father's Name), is the sole breadwinner of our family and our annual family income is INR _____. The said information can be verified from the enclosed income proof documents. The scholarship will be a great financial assistance to my family and it will help me to continue my education without any constraints.

I request you to kindly consider my application and issue the Income Certificate at the earliest convenience. I have attached all the necessary documents (including Ration Card, Aadhaar Card, and income proof) with this application for your perusal.

Thanking you in anticipation.

Yours faithfully,

Signature

(Your Full Name)

(Your Address)

(Your Mobile Number)

Date: _____

2. Requesting a Gap Year Student Return for Hostel Scholarship Application

To,
The Principal,
[Name of the Institute],
[Address],
[City, Postal Code]

Subject: Request for Gap Year Student Return for Hostel Scholarship Application

Respected Sir/Madam,

I, [Your Name], am a student of [Class/Year] in the [Department/Faculty Name] at [Name of the Institute]. I was granted a gap year from the academic session [Gap Year Duration, e.g., 2021-2022] due to [Reason for Gap Year, e.g., medical/family/personal reasons]. This letter is to kindly request your consideration for my return as a student and granting me the hostel scholarship for the upcoming academic session [Year, e.g., 2022-2023].

I am grateful for the support that the institute has provided me during my previous academic years, including the hostel scholarship. The scholarship enabled me to pursue my education without any financial burden and focus on my studies, which significantly contributed to my academic success. As I am planning to resume my studies after the gap year, I humbly request you to allow me to reapply for the hostel scholarship for the coming academic session.

My family's financial condition remains the same, and I still require the scholarship to continue my education at the institute. I assure you of my commitment to maintaining a high academic performance and actively participating in the institute's co-curricular activities, as I have in the past.

I request you to kindly consider my application for the hostel scholarship and allow me to continue my education at this esteemed institution. I would be happy to provide any additional information or documentation if required. Please find enclosed the necessary documents for your reference.

Thanking you in advance for your understanding and support.

Yours sincerely,

[Your Name]

[Roll Number]

[Department/Faculty Name]

[Contact Details]

3. Application for Disability Benefits to Secure Hostel Scholarship Funding

To,
The Principal,
[Institute Name],
[Institute Address],

Subject: Application for Disability Benefits to Secure Hostel Scholarship Funding

Respected Sir/Madam,

I, [Your Name], am a student of [Course Name] in your esteemed institute. I am writing this application to request the provision of disability benefits for securing hostel scholarship funding. I am physically challenged with a disability of [mention the nature of disability], which makes it difficult for me to perform daily activities without proper support.

I am a resident of [Your Hometown], which is located at a considerable distance from the institute, and daily commuting is impossible for me due to my disability. It is essential for me to avail hostel facilities to continue my education without any hindrance. However, I come from an economically weaker background, and my family cannot afford the hostel expenses along with my educational fees.

In light of my condition and financial constraints, I humbly request you to kindly consider my application for disability benefits to secure hostel scholarship funding. This financial assistance will not only provide me with suitable accommodation but also ensure that I can continue my education with ease and comfort.

I have attached the necessary documents, including my disability certificate and income certificate, with this application for your reference. I assure you that I am academically inclined and dedicated to my studies. I will continue to work hard to maintain my academic performance and contribute to the reputation of the institute.

Thank you for considering my request. I am hopeful for a favorable response and look forward to your assistance in this matter.

Yours sincerely,
[Your Name]
[Roll Number]
[Course Name]
[Contact Number]
[Email Address]

4. Application for Hostel Fee Waiver under Sports Quota Scholarship Criteria

To,
The Principal,
[Name of Institution],
[Address],
[City, State, Pin Code]

Subject: Application for Hostel Fee Waiver under Sports Quota Scholarship Criteria

Respected Sir/Madam,

I, [Your Name], am a student of [Course Name] in [Department Name], currently enrolled in [Year/Semester] with Roll No. [Roll Number]. I would like to

bring to your notice that I have been selected to represent our institution in the [Name of the Sport] at the [Name of the Tournament] on a state/national level. This accomplishment has brought me under the Sports Quota Scholarship Criteria, making me eligible for a hostel fee waiver.

I humbly request you to grant me a waiver for my hostel fees under this scholarship criteria, as it will greatly help me and my family to manage our financial responsibilities. I assure you that I will continue to maintain my academic performance while excelling in sports and bring laurels to our esteemed institution.

Kindly find the necessary documents supporting my claim for the hostel fee waiver, including the sports quota eligibility criteria, tournament details and my selection letter, enclosed herewith.

I hope my request will be taken into consideration and I will be granted the hostel fee waiver at the earliest.

Thank you for your time and attention.

Yours sincerely,

[Your Name]

[Course Name]

[Department Name]

[Year/Semester]

[Roll Number]

[Contact Number]

[Email ID]

5. Hostel Scholarship Extension Application Due to Health-related Issues

To,
The Warden,
ABC Hostel,
XYZ University,
New Delhi - 110001

Subject: Hostel Scholarship Extension Application Due to Health-related Issues

Respected Sir/Madam,

I, [Your Name], student of [Course/Department], with the Roll Number [Your Roll Number], am currently residing in Room No. [Your Room Number] of ABC Hostel. I have been a recipient of the hostel scholarship for the past two years, and I am writing this application to kindly request an extension of the same due to health-related issues that I am currently facing.

Over the past few months, I have been suffering from [Health Issue/Condition], which has adversely impacted my academics and my ability to cope with day-to-day activities. As a result, I have had to undergo medical treatment, which has unfortunately resulted in significant financial strain on my family. My medical condition has made it extremely challenging for me to continue my studies without the support of the hostel scholarship, as I am unable to bear the expenses of accommodation and other related costs.

I have attached my relevant medical documents, including my doctor's certificate and a letter from the Head of the Department confirming my health-related issues, for your kind perusal and consideration.

In light of my present circumstances, I humbly request you to kindly extend my hostel scholarship for the current academic session. Your support in this matter would be of immense help to me in not only continuing my studies but also managing my health condition effectively.

I sincerely hope for your understanding and positive response in this regard. Thank you for your time and consideration.

Yours sincerely,

[Your Name]
[Your Roll Number]
[Course/Department]
[Contact Number]
[Email ID]