

Application for Closing Bank Locker

1. Application to Terminate Bank Locker due to Financial Constraints

To,
The Branch Manager,
[Bank Name],
[Branch Address],

Subject: Application to Terminate Bank Locker due to Financial Constraints

Respected Sir/Madam,

I, [Your Name], holding a savings account (A/C No.: [Account Number]) in your esteemed bank, kindly request the termination of my bank locker (Locker No.: [Locker Number]) with immediate effect.

I have been using the locker facility for the past [Duration], but due to the recent financial constraints I am facing, it has become unfeasible for me to continue bearing the locker charges. Therefore, I have decided to terminate the locker services provided by your bank.

I assure you that I have removed all of my belongings from the locker and there is nothing left inside. Kindly initiate the termination process and confirm to me once it is completed. I understand that any refund of the remaining locker charges, if applicable, will be credited to my savings account.

I appreciate your prompt cooperation in this matter, and I am grateful for the services provided by your bank. If any further information or documentation is required for this purpose, kindly let me know.

Thank you.

Yours sincerely,

[Your Name]
[Contact Number]
[Email Address]

2. Application Requesting Consolidation of Multiple Bank Lockers

To,
The Branch Manager,
[Bank Name],
[Bank Branch],
[City],

Subject: Request for Consolidation of Multiple Bank Lockers

Respected Sir/Madam,

I, [Your Name], a customer of [Bank Name], having account number [Your Account Number], and residing at [Your Address], am writing this application to request the consolidation of my multiple bank lockers.

I currently hold the following locker numbers in the [Bank Branch] branch:

1. Locker Number: [Locker 1 Number]
 2. Locker Number: [Locker 2 Number]
- (Add more locker numbers as needed)

My primary reason for consolidation is to better manage and access my valuables in a single locker, as it becomes inconvenient and time-consuming to operate multiple lockers. I understand that there might be some adjustments in the locker rent, and I agree to bear any additional costs arising due to this consolidation.

I kindly request you to consider my application and provide me with a single locker that can accommodate the contents of the aforementioned lockers. I am available to visit the branch and complete any necessary formalities at your earliest convenience.

Thanking you in anticipation of a favorable response.

Yours sincerely,

[Your Name]
[Your Contact Number]
[Date]

3. Application for Relinquishing Bank Locker amid Safety Concerns

To,
The Branch Manager,
[Bank Name],
[Branch Address],
[City], [Postal Code]

Subject: Application for Relinquishing Bank Locker amid Safety Concerns

Dear Sir/Madam,

I am writing this application to request the relinquishment of my bank locker (Locker No. XXXX) with your esteemed bank, as I have concerns regarding safety.

The recent reports of safety issues in bank lockers have made me worried about the security of my valuables kept in the locker. Although your bank has always maintained a high level of security and safety for its customers, I cannot take the risk of keeping my possessions in the locker anymore.

Therefore, I kindly request you to cancel my locker facility and guide me through the necessary formalities for the same. Please let me know when it would be convenient for us to meet and complete the process.

I would also like to express my gratitude for your bank's services so far, and I appreciate your understanding and prompt action on this matter.

Thanking you,

Yours faithfully,

[Your Name]
[Account Number]

[Address]

[Phone Number]

[Email Address]

Date: [DD/MM/YYYY]

4. Application for Closure of Joint Bank Locker after Separation

To,
The Branch Manager,
[Bank Name],
[Branch Name],
[Branch Address],

Subject: Application for Closure of Joint Bank Locker after Separation

Respected Sir/Madam,

I, [Your Name], holding the account number [Your Account Number] with your esteemed bank, am writing this application to inform you about my unfortunate separation from my spouse, [Spouse's Name], who is a joint holder of the bank locker number [Locker Number] with me.

Due to this unfortunate event, I kindly request you to close the aforementioned joint locker as we no longer wish to continue with a shared locker. We have mutually agreed to separate our belongings and have already cleared the contents of the locker together.

I understand that there might be a few formalities and documents required to process this request. Kindly guide us through the necessary procedure and inform us about the required documents. We assure you that we will cooperate and provide the necessary documents at the earliest for a smooth locker closure process.

I would be highly obliged if you could process this request on priority and inform us regarding the closure of the joint locker. Your assistance in this matter will be greatly appreciated.

Thanking you in anticipation.

Yours sincerely,

[Your Name]

[Your Account Number]

[Your Contact Number]

[Your Email Address]

[Date]

5. Application to Close and Transfer Bank Locker Contents to Heirs

To,
The Branch Manager,
[Bank Name],
[Bank Branch Address],

Subject: Application to Close and Transfer Bank Locker Contents to Heirs

Sir/Madam,

I, [Your Name], holder of Locker number [Locker Number] at your esteemed branch, regret to inform you about the demise of [Deceased Account Holder's Name], who was the joint holder of the aforementioned locker. As the surviving locker holder, I kindly request you to close the locker and transfer its contents to the legal heirs of the deceased.

I understand that, as per the bank's policy, the locker must be closed in the presence of an authorized bank representative. Kindly provide me with a suitable date and time for the same. I have enclosed a copy of the death certificate of the deceased account holder, along with the necessary identification documents of the legal heirs, for your reference and further action.

I would also like to request your assistance in guiding me through the required legal and procedural formalities to ensure a smooth transfer of the locker contents to the legal heirs.



Thanking you in anticipation of your prompt response and cooperation.

Yours faithfully,

[Your Name]

[Your Contact Number]

[Your Address]

Date: [Date of Application]