

Teacher's Ward Fee Concession Application

1. Application for Teacher's Ward Fee Concession Due to Financial Hardship

To,
The Principal,
[School Name],
[City],
[Date]

Subject: Application for Teacher's Ward Fee Concession Due to Financial Hardship

Respected Sir/Madam,

I am writing this application to kindly request a fee concession for my ward, [Child's Name], who is studying in [Class / Grade] at your esteemed institution. I am currently working as a [Teacher's Designation] at [School / College Name], and as you are aware, the salary I receive is barely enough to cover our basic expenses.

Unfortunately, due to the recent economic downturn, my family is going through financial hardship, and it has become increasingly difficult for me to afford the full fee of my child's education. This situation is causing me immense stress, and I fear that it might adversely affect my child's academic progress.

Therefore, I humbly request you to consider granting a fee concession for my ward under the Teacher's Ward Fee Concession policy. This financial assistance would be of great help to us, and it will enable me to provide a better future for my child.

Thank you for taking the time to consider my request. I remain hopeful that you will understand my predicament and extend your support in this matter. I assure you that my child will continue to work hard in school and strive to achieve academic excellence.

Yours faithfully,
[Your Name],

[Teacher's Designation],
[School / College Name],
[Contact Details]

2. Application for Fee Concession in Teacher's Ward Family Merit Scholarship

To,
The Principal,
[School Name],
[School Address],
[City],
[Date]

Subject: Application for Fee Concession in Teacher's Ward Family Merit Scholarship

Respected Sir/Madam,

I, [Your Name], am a teacher in the [Your Department] department at [School Name] and my ward, [Child's Name], is currently studying in class [Class and Section] in the same school. I am writing this application to request a fee concession under the Teacher's Ward Family Merit Scholarship for the academic session [Year-Year].

My child has consistently performed well academically and has secured [Child's Percentage] in the previous academic session. He/she has always been an active participant in co-curricular activities and has represented the school in various competitions.

Considering my child's merit and contribution to the school, I kindly request you to grant a fee concession under the Teacher's Ward Family Merit Scholarship for this academic session. This financial assistance will significantly ease our burden and help my child concentrate on their studies without any hindrances.

I have attached the necessary documents, including my ward's academic report and my service certificate as a teacher for your kind perusal. I sincerely hope that you will consider my request favorably and grant the fee concession.

Thanking you in anticipation.

Yours sincerely,

[Your Name]

[Your Designation]

[Your Department]

[Employee ID (if any)]

[Contact Details]

3. Application for Teacher's Ward Medical Needs Fee Concession Support

To,

The Principal,

[School Name],

[School Address],

[City],

[Date]

Subject: Application for Teacher's Ward Medical Needs Fee Concession Support

Respected Sir/Madam,

I, [Your Name], am the parent of [Student's Name], who is currently studying in class [Class] at your esteemed institution. I am writing this application to request a fee concession for my child based on medical grounds.

As a teacher at your school, I am grateful for the support and benefits provided by the institution. However, my child has been facing some serious health issues, which have led to frequent hospital visits and medical treatments. These unforeseen expenses have put a considerable strain on our family's finances.

In light of this situation, I kindly request you to consider granting a fee concession for my child under the Teacher's Ward Medical Needs Fee Concession Support policy. This support will greatly help our family in managing the financial burden and ensure that my child's education is not disrupted due to these medical circumstances.

I have attached the necessary medical documents and reports for your reference. Please let me know if any further information or documentation is required to process this request.

I sincerely hope that you will understand our predicament and consider our application favorably.

Thanking you in anticipation.

Yours faithfully,

[Your Name]

[Your Designation]

Employee ID: [Employee ID]

Contact No: [Contact Number]

4. Application for Extra-Curricular Talents Fee Concession for Teacher's Ward

To,
The Principal,
[School Name],
[School Address],
[City],
[Date]

Subject: Application for Extra-Curricular Talents Fee Concession for Teacher's Ward

Respected Sir/Madam,

I, [Your Name], am a teacher working at your esteemed institution, [School Name]. I am writing this application to request a fee concession for my ward, [Child's Name], who is currently studying in class [Class & Section] in the same school.

My child has an exceptional talent for [mention the talent or skill, e.g., music, sports, dance, etc.] and has been actively participating in various competitions,

workshops, and events, both at the school and state levels. Their achievements in the field are a testament to their dedication and hard work. They have brought laurels to the school on numerous occasions.

In consideration of their extraordinary talents and involvement in extra-curricular activities, I kindly request you to grant a fee concession for my ward. This concession will not only financially support our family but also encourage my child to further pursue their passion and excel in the chosen field.

I have attached all the necessary documents and certificates showcasing my child's accomplishments and talent. I assure you that my ward will continue to make the school proud through their exceptional performance in both academics and extra-curricular activities.

I am hopeful that you will consider my request and grant the fee concession for my ward. I would be truly grateful for your support and understanding.

Thank you.

Yours sincerely,
[Your Name]
[Employee ID]
[Designation]
[Contact details]

5. Application for Teacher's Ward Fee Concession for Single-Parent Support

To,
The Principal,
[School Name],
[School Address],
[City],
[Date]

Subject: Application for Teacher's Ward Fee Concession for Single-Parent Support

Respected Sir/Madam,

I, [Your Name], am a teacher at [School Name] and have been working here since [Year of Joining]. I feel privileged to be a part of this esteemed institution where I have been given the opportunity to shape young minds and contribute towards their bright futures.

I am writing this application to kindly request a fee concession for my child, [Child's Name], who is currently studying in [Class and Section] in our school. Unfortunately, I am a single parent and the sole breadwinner in our family, which makes it challenging for me to bear the complete financial responsibility of my child's education.

It is my earnest request to you to please consider my application for the Teacher's Ward Fee Concession on compassionate grounds, as it would provide much-needed financial support and ease the burden on my shoulders. I assure you that my child is a keen learner and will continue to work hard and maintain a good academic record.

I hope you will understand my situation and kindly grant the fee concession for my child. I shall be immensely grateful for your support and consideration.

Thanking you in advance.

Yours sincerely,

[Your Name]

[Your Employee ID]

[Designation]

[Department]

[Contact Details]